



## Client Relations Unit SA Dental

GPO Box 864 Adelaide SA 5001 Ph: (08) 7117 0052

Email: HealthSADSPublic@sa.gov.au

www.dental.sa.gov.au

## **Client Feedback**

i would like to (* )		
compliment SA Dental		
make a suggestion to SA Den	tal	Date:
make a complaint about SA D	ental	(Day/Month/Year)
On behalf of myself	(my date of birth)	
M /M /M /D /M	,	, ,
(circle one)	(my first name)	(my second name)
My address		Postcode
My daytime phone number	My emai	l address
On behalf of someone else		UR no:
	(their date of birth)	(if known)
Mr / Mrs / Ms / Dr / Mx (circle one)	(their first name)	(their second name)
Their address		Postcode
Has the person who wants to pro-	vide feedback given you pe	rmission to do so on their behalf?
Yes, I'm the person's		
☐ No	(your relationship to this pers	on - e.g. parent, friend, partner etc.))
My name	My	daytime phone number
My address		
My email address		
Clinic Information		
To which clinic does the feedback		
	(name of clinic/s)	
When did this situation occur	(date)	
Who were the staff involved?		nvolved and their position(s)- if known)

Summary of my (✓)
compliment
suggestion
complaint
What would you like us to know &/or consider?
(Please add more pages if needed
(Fiease and more pages if fieeded,

## Once you've completed this form, you can

- > leave it with staff at your local clinic
- > email it to HealthSADSPublic@sa.gov.au
- > post it to the Client Relations Unit, SA Dental, GPO Box 864, Adelaide SA 5001

Clinic contact details are available on our website: www.dental.sa.gov.au/find-a-clinic

**Privacy** - To make sure our clients receive the best possible care, we often need to gather and keep sensitive and private information about them. Everyone who works and volunteers for SA Dental must keep information private under federal law and follow the SA Health Privacy Policy Directive available at www.sahealth.gov.au

**Confidentiality** – To assist with providing a response to your feedback, SA Dental staff may request consent to access the SA Dental records of the person this feedback refers to.

Thank you for taking the time to provide us with this information. Your feedback will help us to review and improve our services.

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